



# Vocational Training Framework

## Employer Notice of Interest

**Capital City Partnership** partnered with vocational training providers to deliver recognised qualifications and training to learners across a wide range of sectors.

We work closely with employers to offer a free, tailored training package to suit your organisation's requirements, enhancing your recruitment process and maximising opportunities for those looking to gain work, progress within their current role, or move into a new sector.

To note your interest in our training offers please fill in and email this form to:  
[TrainingAcademy@capitalcitypartnership.org](mailto:TrainingAcademy@capitalcitypartnership.org)

We will be in touch with you shortly to discuss your requirements.

Name of Organisation	
Sector	
Name and Surname of appointed person	
Address with Postcode	
Telephone Number	
Email Address	
Position/s you are recruiting for	
Area/postcodes you are recruiting for	
Date of the recruitment	

### Job/s specifications and work condition

Please provide a short specification of the role/roles you are recruiting for:

Please tell us about the role details and employee benefits  
(wages incl. overtime/enhanced pay, hours, shift pattern, discount schemes, pensions etc:

Please tell us about specific training you would like candidates to undertake/or skills they should possess:

Please tell us about your recruitment process (pre-screening, interview format, online or face to face etc):

How would you like us to send you information about candidates to interview?  
(CVs via email, online applications first, list of names with contact details, pre-agreed time slots etc)

Any additional details you would like us to know:

Please send this notice of interest to [TrainingAcademy@capitalcitypartnership.org](mailto:TrainingAcademy@capitalcitypartnership.org)

Please give us a call on **07703005656** if you have any questions

Thank you, we will get back to you soon!